



**MEMORANDUM OF UNDERSTANDING BETWEEN  
HACETTEPE UNIVERSITY  
and  
MAKHAMBET UTEMISOV WEST KAZAKHSTAN UNIVERSITY**

Under this Memorandum of Understanding (MoU), Hacettepe University, Ankara/Türkiye and M. Utemisov West Kazakhstan University, Uralsk/Kazakhstan (hereinafter, referred to as the Parties), agree to collaborate within the boundaries of each country's domestic legislations and their capabilities.

**Article 1  
AIM**

Based on the terms set out in the following articles, with this Memorandum of Understanding the Parties aim to promote and develop bilateral cooperation and mutual understanding.

**Article 2  
FORMS OF COOPERATION**

- a. Conducting joint activities in order to improve the teaching and learning.
- b. Promoting joint research involving exchange of academic staff.
- c. Developing student exchange programs and/or dual diploma programs in accordance with the legislations of the home countries of the Parties.
- d. Exchanging academic research data and technical material.
- e. Collaborating for publication and/or cultural activities.
- f. Organizing joint academic and scientific activities such as conferences, seminars, symposiums and congresses, etc.

**Article 3  
GENERAL PROVISIONS**

- a. Scientific and educational collaboration in areas of mutual interest shall be carried out on the basis of the principles of equality and reciprocity.

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- b. Exchanges to be carried out as part of joint research shall be planned separately considering each Party's capabilities and conditions, and the rules and procedures of the exchange program shall be determined under an additional protocol to be concluded by the Parties.
- c. Academic exchanges referred to above shall be confined to the legislations and the budgetary resources of the concerned Party's home country.
- d. This MoU does not create any binding financial obligations for either Party.
- e. Signing of this MoU shall not cause any obligation for either Party to enter into any specific agreement relating to the collaboration between the two Parties.
- f. In the execution of this MoU the Parties are bound by the respective domestic laws of their home countries. The Parties are also responsible for obtaining the required in-house or similar approvals in accordance with the legislations they are bound by.

#### **Article 4**

### **INTELLECTUAL PROPERTY RIGHTS**

In cases where collaborative activities carried out within the scope of this MoU are expected to yield intellectual property rights, prior to the start of the joint project, the Parties shall conclude an additional protocol to determine the regulation of intellectual property rights.

#### **Article 5**

### **PROTECTION OF PERSONAL DATA**

Personal data will only be used and processed within the confines of the present MoU and its related executive protocols, and with full respect to the concerned individual's personality rights, right to privacy and personal data protection rights as well as fundamental rights and freedoms, and the principle of respect for human dignity. Concerning the use and processing of personal data, the Parties are bound by the relevant regulations enshrined in their home country's laws and are liable for obtaining the necessary consent as required by the relevant legislations that they are subject to.

#### **Article 6**

### **INSURANCE**

Academic staff and students sent by one of the Parties to the other are required to have both health and accident insurances. Such insurance may be provided either by their home institution in accordance with their own regulations or may be acquired by the concerned individual from an insurance agency that would issue an insurance policy providing coverage on risks concerning the above-mentioned matters.

#### **Article 7**

### **REPRESENTATIVE APPOINTMENT**

Each Party shall have the right to appoint a representative who is to act as a contact person and who will follow up on matters related to execution. Each party shall notify the other about



the representative appointment, and if one of the Parties changes its representative, it shall notify the other Party with a written notice within one week.

#### **Article 8**

#### **CONFIDENTIALITY OF INFORMATION**

Whether oral or written, the Parties undertake to maintain the confidentiality of the information available to them arising from their collaboration and/or coordination under this MoU, and they shall not disclose this information to third parties or persons without the prior written consent of the other Party unless they are required by a court decision or by the legal regulations that the Parties are subject to. Confidentiality provisions shall continue to be enforced for a period of 5 (five) years from the date of the expiration or invalidation of the MoU for any reason.

#### **Article 9**

#### **PUBLICATION and NEWS**

Any news and/or publications regarding joint projects and research resulting from activities carried under this MoU shall not be published in any milieu (visual, audio, print, digital, social media, etc.) without the mutual written consent of the Parties.

#### **Article 10**

#### **DURATION and AMENDMENTS**

This MoU shall remain in effect for 3 (three) years starting from the date of entry into force. This MoU can be extended for another 3 (three) years with the written and signed consent of the Parties. The provisions of this MoU and its additional protocols can be amended with the mutual and written consent of the authorized representatives of both Universities. The additional protocols and/or amendments will not be valid unless they are written and mutually signed.

#### **Article 11**

#### **TERMINATION OF THE MoU**

If either of the Parties decides to terminate this MoU, it should notify the other Party 6 (six) months in advance by sending a written notice to the addresses specified in Article 13. In such a case of termination, ongoing projects shall be completed.

#### **Article 12**

#### **NOTIFICATION and ADDRESSES**

The addresses specified below shall be accepted as the official notification addresses of the Parties and only the notifications sent to these addresses shall be valid. The Party whose notification address has changed shall notify the other of the new address in writing within 15



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